



Vacancy Announcement
Assistant Pool Manager
Pay Rate: \$10.50 per hour
Location: Grandview, South Wheeling, Warwood, Wheeling Island

The City of Wheeling is in search of a part time Assistant Pool Manager . The perfect candidate would have the following skills:

Basic Requirements/Qualifications:

- Must be 18 years of age or older
- Must be able to obtain First aid- and CPR w/AED certification
- One (1) year supervisory experience
- Previous customer service experience
- Appreciation of individual skills and diversity of patrons
- Excellent oral and written communication skills
- Ability to provide a positive environment for patrons and other staff
- Ability to meet the physical demands of the job
- Adhere to all Wheeling Parks & Rec Dept guidelines and non-negotiables
- Awareness of safety concerns and risk management
- Experience in safety and risk management, especially hazardous materials
- Knowledge of hazardous chemical usage and safety

Applicants meeting the following minimum qualifications are encouraged to apply:

- 18 years of age.

Applications must be submitted through the City of Wheeling's applicant portal. You may view detailed job descriptions and complete an application by visiting the City's website at <https://www.wheelingwv.gov/departments/HumanResources> and selecting the "current job openings" link.

The City of Wheeling is an Equal Opportunity Employer and prohibits discrimination in any aspect of employment. The City shall provide equal opportunity to all qualified employees and applicants for employment without regard to race, creed, color, sex, religion, national origin, age, disability, veteran status, political affiliation or other characteristics protected by law. In addition, the City complies with applicable state and local laws governing non-discrimination in employment. The City will take positive action to ensure fulfillment of this policy in all areas of employment.